



# Luckiamute Watershed Council Board Meeting

April 11, 2024 6:00 p.m. – 8:00 p.m., Zoom

Web access: <https://us02web.zoom.us/j/85793045759?pwd=T2p5WU9YWks0U1JRU2dJRm5vWEExLQ09>

Call-in (audio only): 669-900-9128	Meeting ID: 857 9304 5759	Passcode: 201629
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**LWC Mission:** To engage and assist landowners and communities in the voluntary protection, restoration and enhancement of the Luckiamute and Ash Creek watersheds.

**Discussion Guidance:** When discussing issues, Board members are encouraged to keep the following questions in mind:

- Does the issue advance our mission?
- Are we looking at the big picture?
- Are there past discussions or decisions we can draw from?
- Do we need additional information before making a decision?
- What unintended consequences do we need to consider?

## AGENDA

Labeled attachments are provided to the Board in advance. If you would like a copy, contact the Operations Coordinator, Maya Cook.

6:00 – 6:15	<p><b><u>CALL TO ORDER – Nick Hazelton, Facilitator</u></b>          Introductions – Guests, Board Members, Staff          February 9, 2024, Minutes, <b>ACTION ITEM</b>, Attachment A          CONNECT – staff attending April 16-18, 2 abstracts accepted</p> <ul style="list-style-type: none"> <li>● The Workplace Ecosystem: Management Tools for Satisfaction and Retention-Maya Cook</li> <li>● Strategic Knotweed Control in the Mid-Willamette Valley – Aubrey Cloud</li> </ul> <p>Committee Announcements (<i>opportunity for announcements not otherwise on the agenda</i>)</p> <ul style="list-style-type: none"> <li>- Division of labor for the EnO and Fundraising Committees</li> <li>- Committee minutes are attached for review</li> <li>- Annual <i>Love Your Watershed</i> fundraiser coming soon. Board help needed!</li> </ul> <p>Public Comments (<i>please try to keep public comments to five minutes or less</i>)          Any Mission Moments to share?</p>
6:15 - 6:35	<p><b><u>Executive Committee – Karin Stutzman, President</u></b>          Review new responsibilities for Board &amp; Committee Meetings, Attachment C          Group Agreement Update and adoption, <b>ACTION ITEM</b>, – Jackson Stalley, Attachment D  <b>Projects-</b> <i>billing, Monitoring proposal for April OWEB submission</i>  <i>-Plan For Your Land –OWEB Stakeholder Engagement Grant- together with 4 other councils-fall</i>  <i>-Monitoring on Teal Creek and Little Luckiamute – OWEB Monitoring Grant- fall</i>  <i>-ODFW’s Oregon Conservation and Recreation Fund Program</i>          Reconnecting People and Place: Ash Creek Restoration and Engagement  <b>Health Insurance</b> <i>being renewed for staff who participate</i></p>
6:35 – 6:50	<p><b><u>Finance Committee &amp; Treasurer Report – Britton Castor, Treasurer</u></b>          January and February Preliminary 2024 Financial Reports, Attachment E          As of May 31, QuickBooks is ending support of Desktop Premier software licenses and moving to an online annual renewal model. Judy Beebe will discuss the implications &amp; options.  <b>Potential ACTION ITEM</b> - determine next steps, vote on decision if appropriate.</p>
6:50 – 6:55	<p><b><u>Hiring Committee – Karin Stutzman</u></b>          Updates on process, timelines          Board Actions by Email, Minutes, <b>ACTION ITEM</b>,  <b>adopt minutes as part of record</b>, Attachment B (to follow)</p>

6:55 – 7:05	<p><b><u>Equity, Diversity, and Inclusion Topics for Discussion</u></b> Smithfield Oaks Cultural Burn- challenges –Nick Hazelton</p> <p><b><u>Topics for Future Discussion</u></b> <i>Opportunity to raise topics or questions for the LWC to consider in a future meeting</i> Confirm locations for June and August meetings.</p>
7:05 – 7:50	<p><b><u>Enter Executive Session – Karin Stutzman</u></b> To discuss personnel matters ad Executive Director transition (<i>materials sent to the Board separately</i>)</p>
7:50 – 8:00	<p><b><u>End Executive Session – Karin Stutzman</u></b> Wrap-up, next steps. Action as needed</p>

### Important Board Dates:

June 13, 2024 (Karin)	August 8, 2024 (Britton)
EDI Topic	EDI Topic
2023 – year-ends	Potluck at HWC?
Hiring Process	Insurance Renewals
ED Onboarding? Training? Presentation?	
2024 Budget	

### Important dates coming up – please mark your calendars!

Day, Date	Time	Event
Thursday, April 4, 2024	3:00 – 4:30 pm	Fundraising Committee Meeting
Thursday, April 11, 2024	6:00 – 8:00 pm <sup>+</sup>	LWC Board Meeting (zoom)
Monday, May 22, 2024	1:00 - 4:00 pm	Volunteer Event: Earth Day Ivy & Invasive Tree Removal Event
Thursday, April 25, 2024	4:30 – 6:00 pm	Finance Committee Meeting
Thursday, May 2, 2024	3:00 – 4:30 pm	Fundraising Committee Meeting
Saturday, May 4, 2024	9:00 – 11:00 am	Volunteer Event: Polk County Adopt-a-Road cleanup
Wednesday, May 15, 2024	5:00 - 10:00 pm	Show your support for LWC at the McMenamin's Friends & Family Night Fundraiser at Corvallis Pub.
Tuesday, May 28, 2024*	3:00 – 5:00 pm*	Executive Committee Meeting

\*EC meetings are flexible and subject to change depending on needs of upcoming Board meeting facilitator

#### Future topics of interest, holding space for items to revisit

- Considering a Federally Negotiated Indirect Cost Rate in the future. Resource: 2019 webinar recording: <https://www.youtube.com/watch?v=C15MjsGcTWg>
- Oregon Land Justice Project, Coalition of Oregon Land Trusts (COLT)
- Karin went to East Multnomah SWCD Board meeting, EDI Committee & COLT project working with tribal orgs. Not ready to present yet, but may have good ideas & we may be able to connect at good intersection points. Karin will report back.
- Governance Committee (e.g. Nick and Maya!) to develop a summary of Board Matrix results (or the results themselves) – what to cover (and how) to cover at a future Board meeting.
- Every other month Board meeting schedule – If you intend to keep that – will need to update bylaws eventually...