Luckiamute Watershed Council Meeting Minutes

## **General Monthly Member Meeting**

Location: Falls City High School Date: September 11, 2014 Time: 7:00 to 9:00 pm

6 p.m. Finance Committee Mtg -

## Attendance:

Voting board members: (consensus minus one) George Grosch (Chair), Gail Oberst (Vice Chair), Karin Nembach (Education, Secretary), Dan Farnworth (Treasurer), Steve DeGoey (state), Ed Miller (Small Farms/Forests), Kelly Gordon (agriculture)
General: Kristen Larson (LWC Coordinator), Larry Schofield (resident), Ryan Wooten (WOU student)

George, Chair

7:00 -7:05 pm	<u>Call to Order and Introductions</u>
Meeting Call to Order	
Intro	oductions – Guests and Council Members
Volu	nteer time and attendance sheet completed

*<u>Approval of Minutes</u>*: Members reviewed August 2014 minutes. *All in favor. Minutes stand approved with changes.* 

### <u>Business</u>

7:05-7:07 pm Consent Agenda Item George, Chair (Items on the consent agenda are approved as a single item unless a Board Member requests to have an item removed for discussion)

## **Proposed Action**:

1) <u>Approve Budget adjustment of \$8.89 increase to Projects.</u> The FY '15 LWC approved budget allocates \$520,517.04 to projects. To fix a data entry error for grant OWEB 212-3999-9837, the Supply allocation is decreased \$400 and the Contracted Services allocation increased \$408.89, representing a total increase to Projects budget of \$8.89 for a new total of \$520,525.93. All in favor and item stands approved.

# 7:07pm- 7:45 pm Steering Committee Report George, Chair

OWEB TA Capacity Grant- interview date set for October 9th, pre- OWEB interview meeting scheduled for October 3 with members from Mary's River WC and LWC.

<u>Coordinator Annual Review</u>- position description revised to reflect a more accurate description of what the coordinator does and how it ties into our annual work plan and how she should be evaluated. The board will follow the same review process, but with the updated position description.

Mission Statement: by Laws and Policies Revisions – in order to meet OWEB eligibility requirements for capacity grant funding in the future, our council must adopt some revised by-laws and policy language.

Proposed Action: Adopt revised by-laws statement which includes our revised mission statement. Gail motions to approve, some discussion about the final language, Steve De Goey seconds, all in favor and the motion stands approved.

Proposed Action: Adopt revised policies and procedures to reflect a list of geographic areas and community interests, etc. Gail moves, Steve seconds, no discussion, and motion stands approved.

7:45-8:00pm Projects Update

Brief discussion of our current projects for the guests in the room. DEQ 319supplemental knotweed control funded, LSNA Phase III reveg work in progress on 35 acres of prairie there, Ash Creek Riparian Reveg site prep.

# 8:00 – 8:26 pm Treasurer and Finance Committee

Dan, Treasurer Treasurer's report for July presented. Highlights include receiving our first financial report from Marys' River as Fiscal Sponsor; there is a balance sheet, journal report, and a budget to actual statement. There will be some learning involved with interpreting the new format. Kristen and Mary Vedaa deserve a BIG THANK YOU for all their hard work making sure the transition is going smoothly.

# 8:26-8:42 pm Coordinator's Report

**Kristen**, Coordinator

2014 Self-Evaluation Summary results discussed.

<u>Strategic Planning Sessions</u> – first session will be on October  $2^{nd}$ , the board will review our action plan, and look at its strengths and weaknesses, what we have accomplished so far, and what we want to revise or keep from here. Second session will be held on December 6th, will be a longer session....

Projects Update - Upcoming OWEB proposals Kings Valley Charter School/IAE/LWC Outreach Proposal for 2015-2016 school year Mid Little Luckiamute / Luckiamute Reveg Proposal Potentially partner on Ash Creek monitoring proposal with PSWCD

PRC Budget Review proposal update

#### 8:42-8:50 pm **New Business**

Meyer Memorial Trust Conference invite, to be held in Corvallis Ashcreek water control district knotweed spraving contract discussed LWC member reports and public comments - none

# Meeting is adjourned at 8:51 pm

Kristen, Coordinator

**Kristen**, Coordinator

Next Meetings/Upcoming Events-

- Sept. 6 Independence, Ash Creek Ivy Pull, 9-12 a.m., Riverview Park Boat Ramp
- Sept. 8 PRC Meeting, Independence, Central High School, 6-8p.m. (meet 5pm for tour)
- September 11 LWC Meeting, Falls City, High School Resource Room main floor
- September 14 MRWC Annual Meeting, Tyee Winery
- September 25 SC meeting, 5 p.m. , LWC Office
- Oct 1 tour LSNA N. Tract
- Oct 4<sup>th</sup> Adopt-a-road clean-up event, 9:30 am
- October 9 9:30 a.m., Salem, OWEB TA Capacity Building Grant Interviews
- October 9 LWC Meeting, 7-9 p.m., Volunteer Hall, Monmouth