

Luckiamute Watershed Council  
Meeting Minutes

**General Member Monthly Meeting**

Location: Volunteer Hall, Monmouth, OR

Date: March 14, 2013

Time: 7:00 to 9:00 pm

**Attendance:**

***Voting board members:*** (consensus minus one) George Grosch (at large, President), Karin Nembach (Education, Secretary), Dan Farnworth (Treasurer), Rob Burns

***General:*** Kristen Larson (LWC coordinator)

***Contractors:*** Peter Guillozet (project mgr)

**7:00 - 7:05 pm Call to Order and Introductions**

**Meeting Call to Order**

**Introductions – Guests and Council Members**

**Volunteer time and attendance sheet completed**

**7:05 - 7:10 pm** Executive meeting to discuss Kristen's 6 month review. People were pleased with her over all. Gail and George will meet with her at a later time to discuss the review with Kristen. No action to be taken.

***Approval of Minutes:*** Members reviewed Feb 2013 minutes.

Changes to the minutes: none. George G motioned to approve minutes with no amendments, Dan D seconded. **Decision:** Feb 2013 minutes approved.

**7:10 – 7:30 pm Treasurer and Budget Committee**

**Dan**

Budget report- money coming in and being spent wisely within time frames. Cascade Pacific, Kristen, and Dan are sorting out match funds that have been given to the council.

New payroll system is working well.

Fiscal Policy Development – Update

$\frac{3}{4}$  way through vetting it, hopefully by the next meeting a draft will go out to the board for comments.

Budget amendments

***Proposed action – amend budgets as proposed in summary attachment In MMT 11030689, pending a forthcoming invoice, amend all subsequent remaining Contracted Services funds to Supplies/Equipment.***

***Propose that the Board move the following funds:***

***In MMT 12030692, move \$1,000 from Contracted Services - Monitoring, to Operating Expenses – Training***

***In OWEB 212-058, move \$500 from LWC Brochure, Signage to Staff Training;***

***move \$200 from Council Minutes to Telephone & internet***

***move \$30 from Council Minutes to Technology Services***

**8:20- 8:30 pm Steering Committee Report**

George

Steering meeting – set meeting day/time for regular steering committee meeting.  
Set for two Thursdays before the board meeting at 5pm at the Independence office.  
Update Operating Policies to include Vice Chair as authorized signer

***Proposed action – amend current operating policies to include Vice Chair as an authorized signer on contracts (e.g. all officers will be authorized signers) Stands as approved.***

Coordinator Actions – legislative testimony, letters of support, Greenbelt Land Trust plant sale – *Discussion*

8:30-8:40 pm      **LWC member reports and public comments**      *All present*  
*general comments*

**OWEB Self-evaluation – Phase II** – *Discussion*

*Kristen*

**Tabled till next meeting.**

*Next Meeting/Upcoming Events-*

- **Fundraiser!! – Between 5 and 8 p.m. on Tuesday April 2** – All sales from Burgerville (615 Main St E Monmouth) will go to the LWC! Please spread the word and come support us! – Also a few volunteers are appreciated!
- **March 28** – Steering Committee meeting at the LWC office, 5p.m.
- **April 11, 2013 – next monthly meeting**

***Meeting is adjourned at 8:40 pm***