

General Member Monthly Meeting

Location: Volunteer Hall, Monmouth OR

Date: January 10, 2013

Time: 7:00 to 9:00 pm

Attendance:

Voting board members: (consensus minus one) George Grosch (at large, President), Gail Oberst (Independence, Vice-Chair), Karin Nembach (Education, Secretary), Dan Farnworth (Treasurer), Suzanne de Szoeki (at large), Stephan de Goey (PRD LSNA), Kelly Gordon (agriculture), Laura Hauck (alt. for Ron Nestlerode)

General: Kristen Larson (LWC coordinator), Kevin Fenn, Liz Graham, Ron Cooper, Rob Burns, Brian Sparks

Contractors: none present

7:00 PM Call to Order and Introductions

Meeting Call to Order

Introductions – Guests and Council Members

Roll Call for Quorum: confirmed or not? Confirmed

Volunteer time and attendance sheet completed

Approval of Minutes: Members reviewed Dec 2012 minutes.

Changes to the minutes: full legal name and title; and secretary's name need to be in the December 2012 minutes reflecting new board member positions in order to allow the bank to create a signature card. Gail Oberst motioned to approve minutes with amendments, Steve DeGoey seconded. **Decision:** Dec 2012 minutes approved. **see amended Dec 2012 minutes attached.

7:10 – 7:45 pm Presentation: *Ash Creek Priority Area Action Plan*

Liz Graham, Polk SWCD

Liz Graham gave a presentation addressing an OR Dept. Agriculture's mandate that SWCD's focus on improving water quality in areas deemed a priority within certain agricultural water quality management areas (AWQMA). These AWQMA's were created to protect water quality through sound agricultural management practices. She broke down Ash Creek's preliminary needs and assessments, baseline watershed conditions, and suggestions for watershed improvements in the Ash Creek watershed.

7:45 – 8:00 pm Coordinator's Report

Personnel Policy creation/revision – Steering Committee worked on this at our January Winter Celebration. We should have a draft ready to present at the Feb 2013 meeting for board approval.

LWC History and Self-evaluation- history portion completed at our winter celebration, self eval's to be turned in at the end of this meeting
Upcoming Grant proposals – Oregon Department of Fish and Wildlife (ODFW), National Oceanic and Atmospheric Administration (NOAA), and Oregon Watershed Enhancement Board (OWEB)
Model Watershed – Accomplishments and Work Plan due in March 2013

8:00 – 8:05 Projects Update

Kristen (in Peter's absence)

<i>Application</i>	<i>Recruit & Development</i>	<i>Design & Permits</i>	<i>Implementation</i>	<i>Maintenance & Monitoring</i>	<i>Notes</i>
<i>Pending</i>					
OWEB - Knotweed Control Expansion*	Side Channel Reconnection	LSNA Phase II	LSNA Phase I		* OWEB Review Team Site Visit on 1/4/2013
DEQ - Riparian Revegetation***	Maxfield Creek Phase II**	Model Watershed/ Upper Luckiamute Phases I & II	Bridge Piers Modification		**Potential delays
American Rivers - Side Channel Supplement					***Not invited for full proposal

8:05-8:15 Steering Committee Report

George

Our coordinator will attend the RRNW conference – the conference is being held Feb 4-7 2013, the WC will only need to contribute \$100 toward her attendance

Claim-

Gail

George has been served with the employee complaint and Gail will report this to our attorney so that we can take the next necessary steps.

Employee Review

George

Our coordinator's 6-month review is coming up. The steering committee will put together an evaluation criteria document and give to the board to review at the next steering committee meeting.

New council member - Vote

Decision: Kelly Gordon has made aware his desire to return to the LWC and has attended the requisite number of meetings prior to this meeting. Dan Farnworth motions to elect Kelly Gordon to fill (1 of 2) agriculture positions on the council. Gail Oberst seconds. All are in favor, no abstentions, and no oppositions. Motion passes.

8:15- 8:30 Treasurer and Budget Committee

Dan

Budget report discussed

Fiscal Policy development continues. A working draft is available now.

Extend Contract for Administrative Insights

Decision: Dan Farnworth moves that the board, approve the contract extension for 6 months (through June 17, 2013) for Administrative Insights payroll Services. Suzanne Moellendorf seconded. All are in favor, no abstentions, and no oppositions. Motion passes.

Decision: Dan Farnworth moves that the board, approve the submission of IRS form 8821 (tax information authorization) to give Kristen authorization to get information related to payroll and taxes from the IRS. Steve De Goey seconded. All are in favor, no abstentions, and no oppositions. Motion passes.

Decision: : Dan Farnworth moves that the board, approve the DCBS/WBF bill for \$25.21 be paid before Jan.21, 2013, and reimbursement of overpayment be pursued afterward, if the matter is unresolved by Jan. 16, 2013. Gail Oberst seconded. All are in favor, no abstentions, and no oppositions. Motion passes.

8:30 – 8:40 Education/Outreach Committee

No updates at this time

8:40 – LWC Member Reports and Public Comments

Steering Committee and wc coordinator present our most recent past president with a gift certificate for all her hard work and effort during her term.

No other comments

Meeting is adjourned at 8:45 pm