



## *Agenda*

Luckiamute Watershed Council

September 13, 2018, 7 p.m. - 9 p.m.

Volunteer Hall – 144 S. Warren St. Monmouth, OR 97361

### Introductions:

**7:00-7:05** Call to order *Patrick Melendy, President*  
Introductions – Guests and Council Members  
Minutes – **Proposed Action:** Approve August 9, 2018 Minutes (*Attachment A*)  
Time and attendance sheets

**7:05 – 7:10 Public comments** *All present*

**7:10 – 7:15 Mission Moment & Questions / Comments on Committee Minutes / Activities**  
*Board and Committee Members*

### Business:

**7:15 – 7:50 Executive Committee Report** *Patrick, President*  
Internal Controls Policy Revisited – *Action Item, Attachment B, 5 minutes*  
**Proposed Action:** *Adopt revised Internal Controls Policy*

Oregon Parks and Rec Department Agreement – *Update (if any), 5 minutes*

Initiating Executive Director’s Annual Review – *Attachments C & D, 10 minutes*

Preparing for Council-to-Council Discussions on shared services *Attachment E (postponed from June 2018), 15 minutes*

**7:50 – 8:25 Treasurer and Finance Committee** *Dan, Treasurer*  
June 2018 Fiscal Year End Reports – *Update, 5 minutes*

July Monthly Reports- *Attachments F and G, 10 minutes*

Investment into CD – *Update, 5 minutes*

Defining an Operating Reserve – *Attachment H, Discussion, request for Board support of Finance Committee to develop proposal, 10 minutes*

Results of CPA’s Review of LWC’s internal controls – *Attachment I – CPA memo and excerpt from FC minutes, 5 minutes*

**8:25 – 8:45 Project Review Committee** *Wendy*  
PRC Purpose and Operations, updated – *Attachment J, 5 minutes*

S, Fork Pedee Project Proposal – *Attachment K, PRC Recommended for Approval, 15 minutes*

**8:45 – 8:55 Executive Director Report**, *Attachment L (ED Updates)* *Kristen, ED*  
Sept. 5 Open House – *Debrief*

Projects

<i>Application Pending*</i>	<i>Recruit &amp; Development</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
		Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	<b>REVEG:</b> LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg, Maxfield Creek Reveg	<b>REVEG:</b> LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	
Autzen Family Foundation <sup>1</sup>			Upper Ritner Creek Splash Dam Recovery Project	OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	1 – Submitted in August for Love Your Watershed Series
LSNA Floodplain Reconnection and Revegetation <sup>2</sup>		BLM Secure Rural Schools (Title II) – Survey / Design for S. Fork Pedee Enhancement	Love Your Watershed Community Science Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	2 – Full proposal submitted August 17 for reconnection and 20 acres reveg
OWEB Small Grant – for “LP3” fencing, expand planting area, and PE funding <sup>3</sup>		OWEB Small Grants: Woods Creek culvert removal	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	3 – Funded

Next Meetings/Upcoming Events

- **Sept. 17 – Long Tom WC peer-to-peer FR Training, Polk Co. Fire District #1, 1-4pm**
- *Sept. 23 – Luckiamute Confluence Tour, Registration Required, FULL*
- Sept. 26 - EC meeting, LWC office, 3-5pm
- October 2 - Finance Committee meeting, LWC office, 4 – 5:30pm
- October 6 – Fall Bird Walk #1, S. Tract LSNA, 8am, *registration required*
- October 6 – Adopt-a-Road clean up event, LSNA, Time TBD (~ 9 or 9:30am), *volunteers needed*
- October 9 - EnO Committee meeting, PSWCD office, 12:30 – 1:30pm
- **TUESDAY October 9 – LWC Board meeting, Volunteer Hall, 7-9pm**
- October 10 - Fundraising Committee meeting, LWC Office, 3-5pm
- October 18 – PRC meeting, Monmouth Public Library, 5:30 – 7:30pm
- October 24 – EC meeting, LWC office, 3-5 pm
- October 30 – Finance Committee, LWC office, 4-5:30pm
- **Nov. 15 – Sips ‘n’ Science, The Valkyrie Wine Tavern, 301 S. Main St. Independence, 6:30 – 8pm**
- **Nov. 8 – LWC Training and Board meeting, Volunteer Hall, 6 – 9 pm (training 6-8pm, meeting 8-9pm)**

*The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.*