



Luckiamute Watershed Council Board Meeting Minutes

April 14, 2022
Via web conference

Call to Order:

The meeting was called to order at 7:00 PM by Scott Youngblood.

The meeting was preceded by a Board and staff training from 5 to 7pm.

Introductions:

Board Members: George Grosch, Jackson Stalley, David Ehlers, Scott Youngblood, Karin Stutzman, Britton Castor

Staff: Kristen Larson

Guests: Jay Tappen, Nick Hazelton, AnnaMarie Pfeifer, Maya Cook

Jay Tappen introduced himself and shared some of his background. He's looking forward to getting involved in the LWC and has experience in Fundraising and Board Development.

Nick Hazelton lives along the Luckiamute River and raises yaks and hogs. Also looking forward to getting involved with the LWC.

Approval of Minutes:

Scott Youngblood

The March 10, 2022 minutes were distributed prior to the meeting (*Attachment A*).

- *The Board approved the March 10, 2022 meeting minutes unanimously.*

Committee Announcements: None.

Public Comments:

Maya called attention to a land use hearing that will be held in Monmouth next week for development on the north side of the Middle Fork of Ash Creek. She plans to attend. The staff report has just been posted on the website with more information.

Mission Moments:

Discussion about the landslide on the tributary to Harris Creek. Kristen showed pictures from that morning of the mouth of Harris Creek into the Luckiamute River. Harris Creek is contributing incredibly turbid water that is affecting the mainstem Luckiamute. Landowners are reaching out to the LWC with concerns. George noted it is good that people consider the LWC a resource and reached out. Kristen has been in touch with contacts from Starker Forests and Oregon Department of Forestry (ODF). They are monitoring the situation and planning a site visit to the slide area with a geotechnical staff person from ODF. The slide is not accessible by road and is not associated with logging or road activities. Kristen will send out updates as she receives them.

Executive Committee

George Grosch, President

Personnel Policy Update to Travel and Mileage Reimbursement Section, *Attachment B*. **Proposed action:**

Approve revisions to Travel and Mileage Reimbursement Policy.

- This policy change would update the relevant section of the LWC Personnel Policy.
- Changes make it more clear and consistent for staff to calculate mileage reimbursement.
- **Approved by consensus.**

Bonneville Environmental Foundation (BEF) 2022 – 2023 Project Management Services Contract, *Attachment C*.

Proposed Action: *Approve contract with BEF for PM services from April 1, 2022 through March 31, 2023.*

- BEF raised rates more than projected. Kristen also finding J.P.'s time increasingly limited. He is now at about 0.5 of his FTE dedicated to LWC projects, a reduction from earlier in the relationship. This is the time allocation J.P. has been trying to get to for the last couple of years.

- Jean-Paul is interested in transitioning his role. He seeks to increase the time he spends on regional and larger scale efforts, rather than managing a collection of individual projects.
- Kristen and Jean-Paul have mapped out a transition plan. We will maintain the status quo through August, including implementation of the upper Maxfield Creek large wood placement. LWC will hire a new PM staff person by August to take over a portion of LWC projects. J.P. will continue to manage Mid-Willamette Beaver Partnership through a contract with LWC. J.P. will help orient new PM through the fall. Kristen is planning on hiring a 1.0 FTE PM role in addition to the 0.5 FTE from Aubrey.
- **Approved by consensus.**

Regional OWEB Technical Assistance (TA) Proposal

Kristen Larson, Executive Director

Regional TA proposal for project development and grant writing support, *ACTION ITEM, Attachment D.*

Proposed Action: *Approve LWC submission of an OWEB TA proposal on behalf of Mid-Valley River Connections.*

- LWC to be applicant on behalf of Mid-Valley River Connections (MVRC) network. MVRC consists of LWC, Marys River, Calapooia, South Santiam, and North Santiam watershed councils. North Santiam is not participating in this project because of transitions with their Executive Director.
- Due May 2. If funded, funding award at the end of October. Targeting project surveying, scoping, and development. Priority projects to be compiled across the four watersheds and submitted in a package to NOAA in spring 2023. Remaining funding to support further project development and proposal preparation.
- **Approved by consensus.**

Finance Committee

George Grosch

February 2022 Financial Reports, *Attachment E*

- George reviewed the financial report for February 2022. No concerns. Seeing start of project expenses related to planting season.

Executive Director Update

Kristen Larson, Executive Director

Monthly Activity Report/ Minutes Highlights, *Attachment F*

- With the final remaining minutes of the meeting, Kristen touched on a couple items in monthly activity report. Apart from the OWEB grant, the primary items to update the Board on are preparations for the 20th Anniversary event and the spring Love Your Watershed fundraising campaign.
 - Board members, please spread the word and invite folks to the 20th Anniversary event. Kristen will have postcards for folks that want physical invitations. Staff mailed about 100 out to a variety of folks and people we don't have email addresses for it. Britton will want some postcards and will get them from the office.
 - Kristen and Suzanne are managing the LYW campaign this spring. Schedule is a little earlier than the past few years. Staff want to have the campaign wrapped up before Suzanne takes her big trip in mid-June. Letters to major donors will go out soon. The main campaign will begin shortly after the 20th event and wrap in early June.
- Researchers from Oregon State University and U.S. Fish and Wildlife Service are requesting a letter of support for an OWEB monitoring proposal for work along the Willamette mainstem, including at Luckiamute State Natural Area (LSNA). Scott noted they have not reached out to OPRD staff yet. Kristen will check in with J.P. about this; he has had more contact with the partners. Discussion and agreement that Kristen will review the proposal, check in why they have not contacted OPRD yet and make a determination about submitting a letter or not from the LWC.

Topics for Future Consideration: None.

Meeting adjourned around 8:05pm.