



Luckiamute Watershed Council Board Meeting

December 14, 2023 6:00 p.m. – 8:00 p.m., Zoom

Web access: <https://us02web.zoom.us/j/86583320881?pwd=QU5McEViczNKYm9NZVIwQ3ZaMWI3UT09>

Call-in (audio only): 669-900-9128

Meeting ID: 865 8332 0881

Passcode: 358352

LWC Mission: To engage and assist landowners and communities in the voluntary protection, restoration and enhancement of the Luckiamute and Ash Creek watersheds.

Discussion Guidance: When discussing issues, Board members are encouraged to keep the following questions in mind:

- Does the issue advance our mission?
- Are we looking at the big picture?
- Are there past discussions or decisions we can draw from?
- Do we need additional information before making a decision?
- What unintended consequences do we need to consider?

AGENDA

Attachments listed on the agenda are provided to the Board in advance. If you would like a copy, please contact the Executive Director.

6:00 – 6:15

CALL TO ORDER – Scott Youngblood

Introductions – Guests, Board Members, Staff

October 12, 2023, Minutes, *ACTION ITEM*, Attachment A

December 1, 2023, Special Meeting Minutes, *ACTION ITEM*, Attachment B

Committee Announcements (*opportunity for announcements not otherwise on the agenda*)

Public Comments (*please try to keep public comments to five minutes or less*)

Any Mission Moments to share?

6:15 – 6:40

Executive Committee – Scott Youngblood

Recognition and Gratitude – Recognize Jay Tappen’s and George Grosch’s Board Service

Review Group Agreements, revise as needed, Attachment C

Call for officer nominations and elect officers for 2024, ACTION ITEM

Proposed Action: Elect officers for one-year terms through calendar year 2024

Confirm Board schedule and rotating facilitator schedule for 2024, Attachment D

6:40 – 6:50

Finance Committee & Treasurer Report – Kristen Larson

September and October 2023 Financial Reports, Attachment E

Finance Committee – Annual Report to the Board, Attachment F

Spending Resolution, ACTION ITEM

Proposed Action: Approve spending at the budgeted 2023 levels.

6:50 – 7:05

Executive Director Update – Kristen Larson

Overview of submitted restoration project proposals, Attachment G

Google Chat Space set up and logistics – please connect with Maya to get set up on this

Personnel policy updates on the horizon – written summary shared separately

Setting up On-call Services Agreements (OCSA)

ED update, questions, Attachment H

7:05 – 7:10

Topics for Future Consideration

Opportunity to raise topics or questions for the LWC to consider in a future meeting

7:10 – 7:50

Enter Executive Session – Karin Stutzman

To discuss personnel matters and Executive Director transition (*materials sent to the Board separately*)

7:50 – 8:00

End Executive Session – Karin Stutzman

Wrap-up, next steps. Action as needed (establish ad hoc Hiring Committee, approve updated Position Description, etc.)

Important dates coming up – please mark your calendars!

Day, Date	Time	Event
Thursday, December 15	1 – 2:00pm	Ad hoc Hiring Committee (HC) meeting
Thursday, December 28	3 – 4:30pm	Finance Committee (FC) meeting
Thursday, January 4	3 – 4:30pm	Fundraising Committee (FRC)
Tuesday, January 9 (TBD???)	1 – 2 pm	Executive Committee (EC) Meeting* (Dave)
Wednesday, January 17	1 – 2pm	Governance Committee
Thursday, January 25	3 – 4:30pm	Finance Committee (FC) meeting
Thursday, February 1	3 – 4:30pm	Fundraising Committee (FRC) meeting
Tuesday, February 6	1 – 2:15pm	Education ‘n’ Outreach (EnO) Committee
Thursday, February 8	6 – 8 pm	LWC Board Meeting, Zoom (Dave)

*EC meetings are flexible and subject to change depending on needs of upcoming Board meeting facilitator

Projects

Application Pending	Design & Permits	Implementation	Maintenance & Monitoring	Notes
OWEB Technical Assistance (TA) grant, Miller – W. Fork alternatives analysis and project development ¹	River Network – Community Led Research Project (Urban Watershed Engagement Program) – on pause	REVEG: LSNA Phases IV & V, MMT MW “LP3” Reveg & Fencing, Maxfield Creek Reveg, S. Fork Pedee, Upper Ritner RCG, J2E, Expand the Benefit Site 2 (Little Lucki); Lower Luckiamute Floodplain Forest Enhancement	REVEG: LSNA Phases I - III; Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek; Expand the Benefit Site 1 (Luckiamute)	1 –Awarded Oct. 23-25 OWEB Board meeting. Grant agreement executed.
ODA Weed Board Grant – MVRC Knotweed Control for 2024 (South Santiam WC is applicant on behalf of MVRC) ²	Miller – W. Fork Luckiamute Alternatives Analysis	IN-STREAM:	Instream Projects: Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek, Upper Ritner, S. Fork Pedee, J2E, LSNA Ph. 4 (Floodplain Recxn), Upper Luckiamute Large Wood Placement, Upper Maxfield Restoration, S. Fork Pedee Upper Culvert (BLM-led)	2 – Grant agreement executed.
NOAA Fish Passage Proposal (MRWC Applicant) ³		Love Your Watershed Program (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	3 – Pending. Submitted 10/16/2023. Notice in summer 2024.
OWEB Restoration Grant for ongoing PE at Expand the Benefit Site 2 (LLR) ⁴		Mid-Willamette Beaver Partnership		4 – Pending. Submitted 10/30/2023. Site visit 1/19/2024.
NOAA Habitat Proposal. CWC Applicant. ⁵		Luckiamute Basin Knotweed Control		5 – Pending. Submitted 11/17/2023. Notice in summer 2024.
		OWEB Technical Assistance for Project Development (MVRC Regional TA grant)		