



LWC Board Meeting Minutes

September 12, 2019

J2E Tree Farm – 37766 Alexander Road, Philomath, OR 97370

Host Dave Ehlers led the J2E River to Ridge Diversity Project tour from 5:00pm to 6:15pm.

6:30 Call to order

Pat Melendy, President

Introductions

Board Members: Patrick Melendy, Wendy Hudson, Dave Ehlers, Karin Stutzman

Staff: Kristen Larson

Guests: Sharon Safina, Paige Jenkins

Minutes – **Action:** August 8, 2019 minutes approved as presented. Approved by consensus.

Attachment A

Time and attendance sheets passed around.

No Public Comments

All Present

Mission Moment & Questions / Comments on Committee Minutes / Activities

Good project tour, lots of positive activities happening at the J2E Tree Farm!

Wendy said the Dry Farming Tour was really well-attended, well-implemented, and it seemed everyone enjoyed the event.

Kristen said the comments in the Love Your Watershed survey were very positive and reaffirmed the good work of the EnO committee and LWC with its community engagement activities.

Paige Jenkins commented that she really appreciates the work of the LWC!

Executive Committee

Pat, President

LWC Board Secretary Position – Action Item

Wendy nominated Karin Stutzman as Secretary to fill the remainder of the term left vacant by the resignation of Kathy Farnworth as Secretary. Thank you Karin! We are still looking for someone to help take minutes at Board meetings.

Action: *Karin Stutzman elected as LWC Secretary. Approved by consensus.*

Education and Outreach (EnO) Committee

Karin Stutzman, EnO Chair

Love Your Watershed Survey Results – Attachment B

Karin reviewed highlights of the results of the LYW survey. Discussion.

Some of the comments and requests for topics highlight some of the basic information LWC can provide to people – such as a request for providing an overview of the watershed, its streams, rivers, where they flow to and from, etc.

Request to record more presentations and make people aware of the available recordings. Kristen will ask Suzanne to highlight the archives web page with some of the recordings from 2018-19 LYW events.

Suzanne reviewed the requests for events and topics and conservation actions people want to learn about and organized them by category. Demonstrates people are seeking information they can act upon in their own lives (in addition to learning about the watershed). List attached.

2019-2020 Event Calendar in Development – Update, Attachment C

Review of the programs scheduled or in progress. Why did the EnO committee choose oak restoration and vermiculture topics? Karin knows the speakers to be engaging with good

presentations. They are topics of interest in the area. Applicable to the “urban” audience of Independence and Monmouth residents as well as rural residents.

Reminder that Suzanne is compiling a Google doc list of potential speakers / topics. We can vet them at Board meetings or PRC meetings to see if they would make a good Sips ‘n’ Science presenter as well. Send suggestions to Suzanne or EnO committee members. Good work EnO committee!

7:20 – 7:45 Treasurer and Finance Committee

Kristen, Executive Director

Fiscal Year 2018-19 Financial Reports - Attachment D

Reviewed the financial reports through June 30, 2019, for the full fiscal year. The Finance Committee accepted these reports. LWC ended in a good position. Kristen hopes to develop a year-end report similar to what Dan provided last year. Look for that in October or November.

July 2019 Monthly Report – Attachment E

Kristen reviewed the treasurer’s report and financials for July. It’s the first month of the fiscal year. The budget for the current FY is larger than last year due to projected project expenses and potential increase in staff costs if we are able to bring on the shared Development Manager (DM) position. Kristen did provide an update that we just found out that the same reveg project that got delayed last year will also be delayed this year due to issues with CREP enrollment paperwork. That will reduce project expenses for the current fiscal year.

Executive Director Update

Kristen

OWEB CREP Technical Assistance (TA) Grants Letters of Support, Attachment F, FYI

This is informational only. LWC provides letters of support. Did not make match commitments.

Request for approval to submit funds request to local Monmouth-Independence Rotary Club

Request approved. Funding through our local Rotary Club is available 2-3 times per year for supplies and materials but not staff time. LWC will request funds for materials related to the Ash Creek project, volunteer work, and landowner transition processes.

Kristen updated the Board that the LWC made it to the next step of the OCF review process and had an interview with a volunteer reviewer last week. Notice will be in November. The LWC had submitted a Letter of Inquiry (LOI) to the Collins Foundation, but was not invited for a full proposal. Reasons stated were lack of clarity around the time the DM would spend on fundraising and community awareness / engagement and specific actions the LWC has taken to make progress on Diversity, Equity, and Inclusion (DEI), which is a priority for the Collins Foundation. Due to not being invited for this proposal, Kristen also requested approval to submit a proposal to the Spirit Mountain Foundation, LOI due 10/4. Approved by consensus.

Executive Director Annual Review Process, Update

It is time for the annual review of the ED. The Executive Committee will review the materials that were updated after last year’s review and distribute to the Board. Results will be available for the Oct. 8 meeting.

Kristen provided a few more updates:

- The Network of Oregon Watershed Councils (NOWC) moved offices in Salem and no longer needs some furniture and wants to give it to partners and watershed councils. Asked for help with a pick-up truck to go collect some items for our office. Pat will help Kristen next week.

The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.

- Yesterday (Wednesday, Sept. 11), Kristen attended an informational meeting hosted by the Oregon Dept. of Environmental Quality (DEQ) about the draft TMDL for Mercury in the Willamette basin. The audience for the meeting was irrigation and drainage districts but audience members were able to ask questions and talk about all entities and landowners that may be affected by the TMDL. The focus of the TMDL is keeping sediment out of waterways. Private agricultural and forestry landowners will generally continue to be regulated by Ag Water Quality laws and the Forest Practices Act – which already work to keep sediment out of waterways. Irrigation and drainage districts will have additional actions to take. Small cities will eventually have to implement additional stormwater measures to reduce sediment delivery to waterways receiving stormwater.

8:00pm - The Board entered executive session at to discuss a real estate transaction.

Executive Committee, Part 2

Pat, President

Offer of Donated Property, updates

The Board discussed next steps on responding to the offer of donated property.

8:10pm – Exit Executive Session

The LWC will not move forward with the Option Agreement Process.

Dave will contact the Trust manager to update her on the decision.

No new Business

All Present

8:15 Adjourn

Projects

<i>Application Pending</i>	<i>Design & Permits</i>	<i>Implementation</i>	<i>Maintenance & Monitoring</i>	<i>Notes</i>
BLM Assistance Agreements Requests: Knotweed control and eDNA for Pacific Lamprey ¹	Expand the Benefit Site 2 (Little Luckiamute) Riparian Revveg	REVEG: LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Revveg & Fencing, Maxfield Creek Revveg	REVEG: LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Revveg; Ash Creek	1 – Submitted in August
Collins Foundation – For Development Manager ²	LSNA Floodplain Reconnection and Revegetation and Phase 5 Revveg	IN-STREAM: S. Fork Pedee Enhancement ⁴ ; Upper Ritner Creek Splash Dam Recovery Project;		2 – Not invited for full proposal 3 – Notification in October
3 – STAC grant for real-time monitoring equipment		Love Your Watershed Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	4 – Large wood placement scheduled for latter part of Sept
OCF – Community Grant for Development Manager ⁵	LP3 Fencing / Revveg	OWEB - Knotweed Control Expansion (with ongoing outreach)	MW – Instream Projects: Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	5 – Pending, submitted July 15. We made it through the first cut, had an interview, notification in Nov.

Next Meetings/Upcoming Events

- September 14 – Community Crush Day, Adair / Spiritopia, 10am – 5pm, [see web site](#)
- September 23 - Executive Committee meeting, LWC office, 3-5pm
- *September 29 – Fall Bird Walk, Talking Water Gardens, Albany, 8am – 12pm*
- October 1 - Finance Committee meeting, LWC office, 6-7:30pm*
- October 2 - Fundraising Committee (FRC) meeting, LWC office, 3-5pm
- *October 5 – Adopt-a-Road Clean up date, Buena Vista Road, 9:30 – 11:00am, volunteers needed*
- **October 8 (Tuesday!) - LWC Monthly Meeting, Volunteer Hall, Monmouth, 6:30- 8:30pm**
- *October 12 – Fall Bird Walk, Basket Slough NWR, 8am – 12pm*
- *October 19 – Ash Creek Volunteer event – willow staking, 10am*
- *October 26 – Jont Creek Tour, PSWCD & LWC, Auer Farms, 11am – 2pm*
- October 28 – OWEB Grants due
- October 30 - Executive Committee meeting, LWC office, 3-5pm
- November 5 - Finance Committee meeting, LWC office, 6-7:30pm*
- November 6 – Fundraising Committee (FRC) meeting, LWC office, 3-5pm
- **November 21 (3rd Thursday) – LWC Monthly Meeting, location TBD, 6:30- 8:30pm**

**Meeting may be delayed until 6:30pm start time as needed to accommodate work schedules*