



## Minutes

Luckiamute Watershed Council

December 13, 2018, 7 p.m. - 9 p.m.

Volunteer Hall – 144 S. Warren St. Monmouth, OR 97361

7:00-7:05 Call to order *Patrick Melendy, President*  
Introductions – Guests and Board Members Dan Farnworth, Treasurer  
Kristen Larson, Mark Hazelton, Dave Ehlers, Wendy Hudson, Kathy Farnworth, Dan Farnworth  
Cookies provided by Sarah Ehlers, delicious.

Time and attendance sheets circulated

7:05 – 7:10 Consent Agenda (see “About Consent Agendas” attachment for a reminder)

- Minutes –Action: Approved November 8, 2018 Minutes (Attachment A)
- Governance Committee Description –Action: Approved Governance Committee description as presented (*Attachment B*)
- Updated Executive Director Position Description –Action: Approved revised Executive Director Position Description as presented (*Attachment C*)
- Funding Proposals –Action: Approved soliciting grant funding from Walmart Community Grant program and DEQ Supplemental Environmental Program (SEP) funding from Polk County Fire District (*Attachment D*)

7:10 – 7:10 Public Comments

*None*

7:10 – 7:14 Mission Moment & Questions / Comments on Committee Minutes / Activities

*Board and Committee Members* Mark showed us the present we got for Gail retiring after 17 years (Gail not here. Carved wooden dustpan for clean up of environment/watershed).

(7:18-7:36) Kristen & Dave attended MMT "Within Our Reach" conference all day today. Dave – found out LSNA is an old Willamette River Greenway Project – Tom McCall project 1967– impressive, pulling prime farmland for Willamette greenway. Kristen – working on post-MMT, Willamette-wide entity, MMT pledging \$250k a year to help get it set up. Discussion on funding. Wendy BPA mitigation money runs out in 2022, has spent money into buying property for land trusts as well as restoration projects.

7:14 – 7:17 Executive Committee Report

*Patrick, President*

Review of Consensus Process – Attachment E, 20 minutes Tabled for future meeting.

Officer Elections – Action Item, 10 minutes

Action: Elected officer slate as nominated: Patrick Melendy – President, Wendy Hudson – Vice President, Kathy Farnworth – Secretary, Mark Hazelton - Treasurer (Dan helping with transition)

*Returned to Mission Moments, see above.*

7:37– 8:22 Fundraising Committee

*Wendy, Chair*

Committee End-of-Year Giving Updates - Attachment F - Kristen

Giving Tuesday matching funds were gone in seconds so the donations at 5:02am, 5:03am and 5:04am were not matched. EC discussed looking for local matching options. Some end of year requests are being returned. Discussion on potential individual or corporate donor. Dave – information on amount of money spent increased one recipient’s giving – thought for encouraging others.

Kristen – Dave has left the Fundraising committee and joined the Education & Outreach committee; FRC in good shape & can be helpful in offloading staff on ENO. With Gail’s departure, Wendy has taken over as Fundraising committee chair.

Giving Tiers, internal thank you guidance Attachment G - Wendy - discussion

March 3 Social & Celebration at Gentle House – Save the Date! Event planning. Kristen – like last year, will do chocolate competition again, will send postcards to all friends, no live music this year. Board members and staff will help supply food and refreshments, potluck style. Staff will set up an online sign up form.

LYW 2019 FR Campaign – FRC seeking Board approval to proceed as proposed, Attachment H – Wendy. Inspired by Clinton’s presentation from the Long Tom on phases of a campaign. Cliff Hall volunteered to provide the major donor event May 5 for this campaign. Public event June 1 will be at Redgate Winery, we can bring food, open event. Patrick & Kristen working on corporate donors. Funds raised will be in support of Love Your Watershed Program. Kristen - Jan 2021 is our 20th anniversary of recognition, good basis for future campaign

Upcoming LYW Action Team and Board / committee recruitment - update Only 2 members of fundraising committee, Wendy & Pat. Kristen - plans to try to identify non-Board members for fundraising Action Team and for all committees. Wendy – in January will try to get a shortlist from all Board members to recommend “doers” comfortable with fundraising and leadership, also asked Laurel Sharmer for recommendations and will be sitting down with a possible candidate on Monday. Kristen – have positions available on the Board too if we can recruit people.

8:22 – 8:38 Treasurer and Finance Committee

*Dan, Treasurer*

October Monthly Report- Attachments I, J reviewed. Personnel & Ops (no projects) holding steady at \$11k/mo. Income increasing as staff has time for reimbursement requests.

Mark comments he appreciates the contract activity for the month (another attachment). Kristen explains it is intended to be in every report but catching up for months missed earlier. Glad to know it is useful.

Wendy has a question about the Wishlist in Finance Committee minutes. Kristen demonstrates the LWC webpage Wishlist link to AmazonSmile to buy a specific item and donate it to LWC.

8:38 – 8:55 Executive Director Update

*Kristen*

Strategic Plan – Attachment K      Kristen - Has been modified now, language tightened up, content not changed, believe it is done. Suzanne worked more on public plan, not quite done yet. Wendy has a couple comments to clarify logic model language. Discussion. On public presentation, Wendy also has comments, will leave with Kristen.

8:55 – 9:00 New Business

*None*