



## Minutes

Luckiamute Watershed Council

May 10, 2018, 7 p.m. - 9 p.m.

Happy Workers Club – 39328 Luckiamute Rd., Philomath, OR 97370

**Optional Project Tour – 5:30 p.m.** Meet at the Hazelton – Hukari property at 14420 Wildwood Rd., Philomath, OR 97370 (2 miles down the road from Happy Workers Club, heading north)  
*Great tour, impressive growth of mixed native plants put in riparian area 2011, with Mark, Jean-Paul and Kristen discussing original condition, progress and future (maintenance).*

### **Introductions:**

**7:03** Call to order

*Gail Oberst, Past President*

Introductions – Guests and Council Members

*Kathy Farnworth, Jean Paul Zagarola, Gail Oberst, David Ehlers, Wendy Hudson, Karin Stutzman, Suzanne Teller, Mark Hazelton, Dan Farnworth, Kristen Larson*

Minutes – **Proposed Action:** Approve April 12, 2018 Minutes (*Attachment A*)

*Discussion. Approved.*

Time and attendance sheets *circulated,*

Get well soon card *circulated and signed for Pat Melendy*

**7:05 – 7:10** **Public comments**

*Vote of thanks to Mark Hazelton for hosting tour to see progress of 2011 planting: impressive*

*All present*

**7:10 – 7:15** **Mission Moment & Questions / Comments on Committee Minutes / Activities**

*Board and Committee Members*

- 1. Congratulations to Kristen for finishing the first 990 with chocolate cake for all*
- 2. Mark is joining the Finance Committee and leaving the Fundraising Committee*

### **Presentation:**

**7:15 – 8:06** **7:45 Projects Overview: Spring 2017 to Spring 2018** *Jean-Paul (J.P.) Zagarola, BEF*

*Japanese Knotweed Control. Good landowner participation and elimination, however new growth persists. Researcher at OSU working on knotweed bio-control. With reduction in funding, would like to see landowner action, poor response to workshops. Discussion*  
*Riparian Revegetation. Many projects, different locations, can't do everywhere. Current goal: extend down from timber areas. This year light for reveg, a lot of interfill of gaps. Est 300 acres of reveg since 2011: 200 at LSNA, 100 at Model Watershed, Ash Creek, other scattered locations.*

*Luckiamute NetMap, anchor habitat analysis, took a lot of Jean-Paul's time. Look at splash dam removal. Identify specific areas of high possibility of recovery, good habitat with simple intervention to improve for fish, valuable specific information for seeking grants for fish. Future work/additions to NetMap.*

*Luckiamute Temp Monitoring ID areas good for fish (and not). Observe Upper Luckiamute generally meets temperature standards. Question some results, investigate further.*

*LSNA Floodplain Reconnection – presenting now for funding. Fish grow more with access to floodplain (not available now, damming reduced flows in half).*

*South Fork Pedee Creek Barrier Removal and Enhancement just getting started. Ranked high in NetMap. Watching because culvert perched and undersized. Got funding to design bridge to replace culvert then alder fell and gravel built up to fill in vertical jump. Culvert still undersized*

*so still pursue, meanwhile conditions better in creek. Working closely with timber interests (BLM, Starker Forests, Hancock TR).*

### **Business:**

#### **8:05- 8:26 7:45—8:05 Outreach Coordinator Update**

*Suzanne Teller,*

*Outreach Coordinator*

*Love Your Watershed Series Wrap-up, next steps last event June 5 (ethnobotany), getting ready to brainstorm new season. Had many events 9 birdwalks, science presentations, watershed fair. Many repeatable events. Good name recognition. Only one event cancelled, permeable pavers workshop, only 2 people registered. Western Interlock in Rickreall does these DIY workshops all the time successfully, work with them to improve outreach. Began planning for bilingual Ash Creek tour, talking with community liaison at Independence (language & master gardener), became unavailable, did not pursue; will work with new person in that position.*

*Other Events, Earth Day, Shining Geranium, etc. are attracting more interest, new names for mailing list and more volunteer response. New format using app, more personal (name to and from, not just LWC)*

*LWC Members-Only Page Update refresher on how board members can log-in and submit information about discussions with prospective donors and / or volunteers. Also new feature to report volunteer hours. Overview.*

#### **8:26 05 – 8:45 30 LWC Partner Survey and Strategic Planning Prep (see draft report)**

*Kristen, ED, Shawn on travel and unable to be here for reactions prior to June 4 session (Indep Civic Center)*

*Discussion: Any surprises?*

*Deadline for response only 1 week for survey. Sent Monday and busy day, most people won't have time immediately, the next Monday it is due, way too short. Kristen says they got warning and they got a 1 week extension to have 2 weeks total.*

*Several interested parties in survey ready to reach out, we should follow up.*

*Pleasant surprise with response and mission alignment and expression of interest comments.*

*Karin – Polk SWCD never received (Kristen – check spam? Problem with responses, messages not received?)*

*Starker Forests suggesting more urban work? Why?*

*So many didn't know what LWC does*

*Emphasis on education in survey responses (Karin – set up workshops and nobody comes.*

*Timing may be an issue, 2-5, people are working. Dan – faceless government may be an issue, try to use a known trusted group to face/communicate)*

*How will this inform your thinking for LWC's strategic direction? Going forward?*

*Contact people now that expressed interest in working together*

*Identify capacity needed to move forward on potential partner survey responses (partner workshops do well, says Karin Polk SWCD. January local group annual meeting good get landowners and agencies)*

*Info on fee for service*

*Small projects may be our future as big funding dries up. Would like to sort to see the ones we practically can work with. (Gail, look at fee for service first, funding?)*

#### **8:4630 – 8:5345 Treasurer and Finance Committee**

*Dan,*

*Treasurer*

*March 2018 Monthly Report – (Attachments B and C)*

Brief summary of position, displayed some of the charts included in package  
 Changed the form of accounts, abandoned over and under billing, accounts have been revised to remove.

Discussion of costs. (Kristen working on budget now, for next year with forecasts for out years, Finance Committee meets end on May of will see first)

Praise to Fundraisers \$21,367 raised, over \$18,900 in budget.

Fiscal Policies: Internal Controls Policy – Action Item (Attachments D and E - proposed revisions (D) and current policy (E)) **Proposed Action:** Adopt amended Internal Controls Policy  
 TABLED FOR NEXT MEETING

**8:5345 – 9:02 8:55 Executive Director Report**

Kristen, ED

Meeting scheduling / calendar updates (Attachment F)

Shown below. Proposal: Cancel July 12 meeting and retain August meeting. Still have Strategic Planning meetings June July August. Approved.

Also propose move Oct 11 meeting to Oct 9, Kristen will email about it.

BEF is moving forward with shared coordinator position among 4 Willamette WCs, convening a meeting end of June with EDs and interested Board members to discuss opportunities for collective and combined action. Gail asks about Shawn attending. Kristen – Shawn has talked with Bala but there is not funding to have her go to this meeting. Group not anti, one or two members may be able to attend.

Executive Director Updates (Attachment G)

- Purchasing materials with updated logo and Friends of the LWC decals

**9:03 Meeting Adjourned**

**8:55—9:00 New Business**

*All present*

**Projects**

<i>Application Pending*</i>	<i>Recruit &amp; Development</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
Oregon Wildlife Foundation (OWF) & Western Native Trout Initiative (WNTI) <sup>1</sup>		Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	<b>REVEG:</b> LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg	<b>REVEG:</b> LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	1 – For cash match to OWEB Maxfield Creek Reveg proposal - OWF secured; WNTI Notice in April / May
Reser Family Foundation – for 2018-2019 Love Your Watershed Series <sup>2</sup>				OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	2 – Submitted February 1, notice in June
		BLM Secure Rural Schools (Title II) – Survey /	Love Your Watershed Community Science Series (EnO	OWEB TA - NetMap Modelling and Field Surveys &	

*The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.*

		Design for S. Fork Pedee Enhancement	committee)	MW Culvert Assessment	
		OWEB Small Grants: Woods Creek culvert removal	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	

Next Meetings/Upcoming Events

- May 22-24 – MMT Diversity, Equity, & Inclusion Training Part 2, Gail, Suzanne, and Kristen to attend (Silver Falls State Park)
- *May 29 – McMenamins Friends & Family Fundraiser, 5pm to close, 3<sup>rd</sup> St., Corvallis*
- May 30 - EC meeting, LWC Office, 3-5pm
- May 31 – Finance Committee meeting, LWC office, 4 – 5:30pm
- **June 4 – Strategic Planning meeting #1, Independence Event Center, 3-6pm + dinner**
- *June 5 – Ethnobotany Fair, Beazell Memorial Forest, 2-7pm (open house w/ scheduled guided hikes)*
- June 6 – Fundraising Committee meeting, LWC office, 5:30 - 7:30pm
- June 7 – Project Review Committee – Monmouth Public Library, 5:30 – 7:30 pm
- June 12 – EnO Committee – Polk SWCD office, 12:30 – 1:30 pm
- **June 14 – LWC Board meeting, Volunteer Hall, 7-9pm**
- *July 4 – M-I Grand Parade, volunteers needed!*
- July 10 – EnO Committee – Polk SWCD office, 12:30 – 1:30 pm
- July 10 - Finance Committee meeting, LWC office, 4 – 5:30pm
- **CANCEL (proposed) – July 12 – LWC Board meeting**
- July 19 – EC meeting, LWC office, 3-5pm
- **July 30 – Strategic Planning meeting #2, Location TBD, 3-6pm + dinner, stakeholders to be invited**
- July 31 - Finance Committee meeting, LWC office, 4 – 5:30pm