

Luckiamute Watershed Council

Board Meeting Minutes

November 13, 2014

Volunteer Hall, Monmouth, Oregon

The meeting was called to order at 7:06 pm by Gail Oberst, Vice Chair.

Attending -- Board: Gail Oberst, Kelly Gordon, Dan Farnworth, Steve DeGoey . Staff: Kristen Larson

ACTION: Minutes from October 9, 2014, were approved.

Time and attendance sheet sent around.

Steering Committee report -- Gail Oberst, Kristen Larson

- LWC officer nominations:
 - Current officers have been nominated;
 - No other nominations received;
 - Elections will be at January meeting.
- OWEB TA Capacity Grant
 - Kristen reported OWEB did not fund this grant.
 - Courtney Shaff from OWEB told Xan Augerot of MRWC that OWEB wanted a more concrete proposal; current application seemed more exploratory.
 - Discussion
 - Joint Working Group from LWC, MRWC, to meet Nov. 24 to discuss path forward.
 - Kristen Larson and Xan Augerot talked to a consultant in mergers/restructuring at the NOWC conference who advised: identify achievable outcomes, act to reach them.
 - How can LWC maintain goals, direction, identity? What are goals, strengths, weaknesses? Can merger/collaboration achieve efficiencies, reduce effort? What kind of mixed structure is desirable? Is MRWC only possible partner?
 - At Dec. 6 Strategic Planning, discuss 501c3 status, if there's time.
- New Burgerville event
 - Jan. 14, 2015, 5-8 p.m.;
 - Gail Oberst will lead;
 - Dan Farnworth will assist;
 - Another volunteer needed.

Treasurer report

- Dan Farnworth reported – see attachments from board packet
- MRWC Sept. 30, 2014, report showed
 - Financial position: September net income negative as income was small.
 - Financial activity: income was slight; expenses included annual expenses and equipment expenses.
 - Fiscal year actual to budget report:
 - Expenses mostly under budget for 1st quarter of fiscal year.
 - Still questions: how to present carryover? How to show fiscal administration costs? Dan and Kristen working with Mary Vedaa to resolve.

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- Budget updates
 - Kristen provided details of proposed changes. See attachment from board packet.
 - Carryover for FY2014 now known; replace estimates in approved budget.
 - Some funds treated as carryover were technically revenue.
 - Correct some erroneous expense estimates;
 - Move funds among line items
 - Some changes require Board approval, others just notice.
- ACTION: Board approved amending Budget with updates.

Employee reviews

- The board went into Executive Session at 8:26 pm to hear Outreach Assistant Suzanne Teller's review by Coordinator; and to discuss review of Kristen Larson, Coordinator. Board left Executive Session at 8:40 pm. ACTION:
 - Board approved wage increase of \$0.50/hour for Suzanne Teller, effective Dec. 1, 2014.
 - Board approved Change of title for Suzanne Teller to Outreach Coordinator
 - Board adopted the Outreach Coordinator Position Description.
 - Board approved wage increase of 4% to \$51,821/year for Kristen Larson, effective Nov. 1, 2014.

Non-profit Board Training

- Jan. 24, 2015, at Corvallis, by the Center for Nonprofit Stewardship. Tell Kristen by Nov. 20 if you want to go so she can arrange it.

Project Updates

- Ritner Creek Park Small Grant Proposal
 - To fund ivy clearance and follow-up planting at Ritner Creek Park
 - Luckiamute Valley Charter School (Pedee Campus) will help with pulling. Will strengthen communication with school.
 - Suzanne Teller will take lead on this.
- LSNA South Tract damage
 - Olsen Ag will pay for damage, about \$3,000.
 - LWC and Olsen Ag will stake area against future mowing.

Upcoming meetings and events

- Nov. 19, 2014: Passage Barrier tour
- Nov. 24, 3 pm: Joint Working Group, at MRWC office.
- Dec. 6, 10 am – 4:00 pm: Strategic Planning retreat at Monmouth Library
- Jan. 8, 2015, 7 pm: LWC monthly meeting at Volunteer Hall, Monmouth
- No December meeting

Meeting adjourned at 9:05 pm.