



Minutes

Luckiamute Watershed Council

February 13, 2014, 7 p.m.

Volunteer Hall – 144 S. Warren St., Monmouth

Finance Committee meeting - Met before the Council meeting

Introductions:

Call to order – *George Grosch, Chair*

Attending – George Grosch (at large, Chair), Steve deGoey (state), Dan Farnworth (Treasurer), Kelly Gordon (agriculture), Gail Oberst (Vice Chair), Rob Burns (at large), Kristen Larson (LWC coordinator.)

Minutes – **ACTION:** Approved Minutes from January 9, 2014, with amendments

Business:

Consent Agenda Items: The following items were approved without discussion or changes

Proposed Action: FY' 14 Adjusted Budget Corrections for LSNA project grants as follows:

OWEB 212-3999-9837 – reduce Contracted Services allocation for Feb 2014 by \$3635.30

- reduce Supplies allocation for April 2014 by \$2094.50

MMT 12070155 – Decrease Contracted Services Balance by \$2094.50

- Increase Supplies Balance by \$2094.50

- Increase Supplies expense allocation by \$2094.50

- Decrease Contracted Service (next D. Franco contract) by \$2094.50

OWEB 212-3999-9932 – Increase Contracted Services allocation by \$3635.50

Changes at OWEB - Update

Kristen, Coordinator

Council Support Eligibility Criteria – See attached checklist from OWEB describing policies, bylaws, organizational structure and other requirements by OWEB for grantees. Among actions needed to comply: Update action plan (approval needed for Part. 1); Bylaws need language concerning litigation; board membership policies need to describe interests; bylaws need to include fiscal policy; policies need to include non-discrimination language; mission needs to be rewritten to OWEB standards; membership levels, responsibilities and powers need to be clearly stated, along with term limits. Deadline to complete changes is November 2014 to January 2015.

Focused Investments/Special Investment Partnership (SIP) – OWEB is in the process of redefining SIP. LWC will have to reapply to be a SIP partner, on a competitive basis. Current funding through 2015 is secured, but future funding for the Model Watershed and LSNA is at risk. This means commitments made to landowners beyond 2015 could be unsecured. Meetings with a facilitator will take place later this year. RFPs to propose SIP projects by the LWC will out July through October.

Steering Committee Report

George, Chair

Watershed Council Boundaries – *Action*

Proposed action (modifies LWC by-laws): To modify the Geographic Area of the

Luckiamute Watershed Council as defined by the attached map. See attached map. The changes would add 2,000 to 3,000 acres to the watershed in the Willamette River area near Springhill Road. The Luckiamute Watershed Council is already conducting projects in this area. **ACTION** – Kelly Gordon moved and Steve deGoez seconded a motion to change the bylaws to include the area indicated in the map. The change fills in the area between the Luckiamute River watershed and the Willamette River at the Luckiamute State Natural Area along Spring Hill Road to Spring Hill. **MOTION APPROVED.**

Establishing a PayPal donation button on LWC web site - Update

Gail

Gail is researching the idea to create a button on the Luckiamute Watershed Council's website that links to a Paypal account. This would allow website users to purchase donated items such as t-shirts, or make direct contributions to the Luckiamute Watershed Council. A separate savings account, with similar signers as the regular account, would be established at our bank, for unencumbered funds raised this way. We have checked with the bank to be sure this is possible. We need to also check with Cascade Pacific RCD to establish management and reporting requirements. Gail will bring a proposal to the March 13 meeting.

Claim – Update

Gail

Mari Anne Gest's attorney and the LWC's insurance attorney are negotiating a settlement. The settlement would include cash, covered by the insurance company, and a job reference from the LWC. The council instructs Gail to ask the attorney what staff should be instructed to say if a potential employer calls for a reference for Mari Anne Gest.

Treasurer and Budget Committee

Dan, Treasurer

Treasurer's report

See attached report. **ACTION:** Steve moves and Dan seconds a motion to accept the financial report. **APPROVED**

Adjust the reporting schedule – Decision item

The reporting schedule currently requires a turn-around that is too quick. Although the new format generated by CPRCD may improve speed of reporting, today the RCD cannot get information to Dan in time to produce a financial report in time for LWC meetings. **ACTION:** Dan proposes, and Steve seconds a motion to report finances a month behind (in other words, reporting the January financial situation in March). **APPROVED.**

Report on RC&D transition

George, Chair

Discussions with Marys River Watershed Council on potential financial management continue, including a breakdown of costs for specific management work. The finance committee is looking at fiscal management costs and hopes to create an RFP to release to potential fiscal managers. Among considerations: The fiscal year ends in June. This, or the end of the quarter would be a good time to begin fiscal management contracts. The current contract with CPRC&D ends in June. The finance committee and steering committee will bring specific numbers for the RFP to the council meeting in March.

Coordinator's Report

Kristen

Grants Update – Update

See attached report.

Prospective Board Member information sheet

See attached form

Projects Update

Kristen

The council discussed the grants and projects, below. Not listed below: Update on Boot Brush installation at the LSNA.

<i>Application Pending</i>	<i>Recruit & Development</i>	<i>Design & Permits</i>	<i>Implementation</i>	<i>Maintenance & Monitoring</i>	<i>Notes</i>
Waymire Creek Riparian Revegetation (OWEB Small Grant)		LSNA Phase III	Model Watershed/ Upper Luckiamute Phases I & II ¹	LSNA Phases I & II ²	1 – Inter-planting will start in March of sites planted last year
DEQ 319 pre-proposal – supplement knotweed control project with reveg funds			MW SIP Upper Luckiamute Riparian Revegetation & Fencing (OWEB) ³	Side Channel Reconnection	2 – S. Tract along Willamette – to be planted in Feb. plus inter-planting of sites planted last year
Upper Price Creek Barrier Removal and Enhancement	Ash Creek Riparian Revegetation		MW Culvert Assessment	Maxfield Creek Phase II ⁴	3 – Site prep complete, planting in March
Pacific Power Blue Sky Habitat funds – complement Price Creek			OWEB - Knotweed Control Expansion (with ongoing outreach)	Bridge Piers Modification	4- Project completion and monitoring reports submitted

LWC member reports and public comments

Next Meeting/Upcoming Events-

February 19 - LWC Social – 6:00 – 8:00, Ragin’ River Steakhouse

Feb. 20 – PRC meeting, Location TBD

Feb. 27 – Next SC meeting, 5:00 LWC office

March 13 – LWC Monthly Meeting; speaker

May 10 – Greenbelt Land Trust / LWC headwaters to confluence tour (in planning phase)