

LUCKIAMUTE WATERSHED COUNCIL MINUTES

October 11, 2012

6 p.m. Education/Outreach meeting – at Crush wine bar

7 p.m. General Council Meeting, Volunter Hall, Monmouth, OR

CALL TO ORDER – Chair Suzanne Mollendorf called the meeting to order. Present were: Gail Oberst, George Grosch, Karin Nembach, Ron Nestlerode, Kirk and Judy Lewis, Kristen Larson, Dan Farnworth, Steve DeGoey, Robert Heriford, Rebecca McCoun-Travers and Hollis Fishelson-Holstine

ACTION: George moves and Ron seconds the motion to approve September 2012 minutes with one change, adding Robert Heriford's last name.

PRESENTATION

Rebecca McCoun-Travers, council member and biologist for the Confederated Tribes of Grande Rhonde
Willamette River Lamprey Habitat Study

Historically the tribes used Lamprey for spiritual, gift giving, and medicinal purposes. Lampreys were easy to catch at the falls, and when dried they retained good fat content. They were also one of the tribe's first food sources. This study came about because of a proposed threatened species status. Before a listed status can be implemented, the USFWS needs more information. The project reflects this need. The study included a habitat survey of migration patterns. Tags were implanted to track their movement in the main stem Willamette river basin and its Santiam and Pudding River tributaries over 2008 -2012. What was found was that they are always in the system and they don't migrate back to the ocean. Also, the Santiam seems significant for use. Questions moving forward: no natal stream affinity so why travel so much? What for? Where are they spawning? What are ideal spawning habitat conditions? The research continues....

REPORTS

Coordinator's Report - Kristen Larson

Training - 4th week already- training going well, going over watershed council history, grant writing and organizing, land owner outreach, orientation to the council and our affiliates, on the job training. There will be one more meeting between Kristen and Liz for four hours and then there maybe some leftover time in the contract with Liz. Kristen asked the council if it's ok to extend Liz's contract one more month to use up this time. Hollis moves to extend termination date of Liz Redon's contract to the end of November 2012 and to leave the dollar amount in the contract the same. Dan seconds the motion and there are no oppositions. Motion passes. Can Kristen sign amendment if needed? Dan motions to allow her to sign and George seconds. No oppositions. Motion passes.

Kristen would like any and all willing council members to give her a tour of the watershed, of our past projects or their favorite places in the watershed. George and Hollis volunteered to show her around.

“Within our Reach” - model watershed – Willamette Exhibit – accomplishments of the MMT. Invitation of watershed councils to come and show the projects they have been working on.

BLM Salem RAC projects - Grant win \$14,800.00, to be used for Phase II of the Maxfield Creek project.

Steering Committee

Unemployment claim- administrative judge rules our last contracted coordinator was an employee, and we have to pay charges and fees. Barbara Murphy is helping to figure it all out. The State is owed \$1,161.00, feds owed \$3,383.00, with a total of about \$6,000.00 altogether could be owed when all said and done. We are going to look into the state maybe forgiving us some of the penalties/fees/back taxes seeing as we had a signed contract with said contractor.

Where will funds come from to pay for this? Coordinator category for council support grants can be used to pay for payroll taxes. MMT money can be used for some penalties too. OWEB and MMT clarification needed. Action needed? Tabled for next meeting.

Signing authorization for grants: practical signing authorization and case for the board- who on the board can sign things that the coordinator employee can't sign? Operating procedures need to be updated for who can sign what as an authorized representative. Tabling this till next meeting. George will put together a scope of work delineating what policies need to be addressed in regards to signing authority.

Gail moves to authorize our current coordinator to sign the current OWEB Knotweed grant application, Dan seconds, no oppositions, motion passes.

Peter Guillozet Contract revision:

1. Background: For the last two meetings we have mentioned that Peter's contract has expired and a new one needs to be drafted. Peter has put together a Scope of Work which pairs funds with proposed tasks. All of the tasks are required by grants we have already approved, and all of the funds are available from those same grants.

We now need to complete a contract that includes the proposed scope of work. The new contract will not assume any new funding or projects that the council has not already approved.

Proposed Motion: The council directs the staff and steering committee to complete and sign a contract with Peter Guillozet before Nov. 1, 2012, not to exceed the scope of budget and the LWC action plan. Gail motions, Hollis seconds, no oppositions, motion passes.

Treasurer and Budget Committee report

Cascade pacific needs to be sent an email reminding them of our service level agreement "to get us the budget report by such and such time each month."

Are we spending money continually with the current years grant funds that we have? Yes, we are per our project manager.

Steering committee members who can sign for bank acct.

Karin Nembach moves that Daniel L Farnworth, Treasurer, Suzanne de Szoeki, Chair, George Grosch, Vice Chair, and Gail Oberst, Secretary, officers of the Luckiamute Watershed Council, be authorized as signers on the checking account # _____ to be opened by Citizen's Bank, for the Council. Two signatures will be required for any transactions. Hollis Fishelson-Holstine seconds the motion, all agree, no oppositions or abstentions, and the motion passes.

Projects Update

OWEB Japanese Knotweed Grant-

We need a match for the funds for our grant proposal. Gail suggests we ask for "through dollars" from our county commissioners, these funds are for watershed councils' use. Any ideas for matches please let Kristen know.

Gail moves and Rebecca seconds to apply for current OWEB Knotweed grant, all agree, no oppositions or abstentions, motion passes

Modified landowner agreement for a specific landowner: Mormon Church has 9 tax lots along the Little Luckiamute river. We are asking for a 5 year land access grant to treat knotweed along the river banks. One sticking point is insurance requirements for liability insurance proposed by their lawyers. We want to modify this to reflect that only people on the property need the insurance required by the contract. Peter Guillozet will get back to us by next meeting.

Reimbursable travel costs need board resolution in minutes- Dan moves that the reimbursable travel costs for the coordinator be submitted to be reimbursed by the council only for the month in which they occur with no carry over. George seconds, all in favor, no oppositions, motion passes. George would like to look at changing the operating procedures to reflect the new coordinator contract in regards to travel reimbursement.

Education committee

- will put an article in Itemizer of Gail interviewing Kristen Larson our new coordinator

Gail is nominating Steve DeGoey as a new council member. He is the LSNA Oregon Department of Parks and Recreation representative. We will vote to add him to the council next meeting.

Ron is creating a new board member packet to be put on our website, he will also update our accomplishments. The speaker for next month will be Kristen Larson. She will share what she has learned from her meetings with Liz Redon.

Possible upcoming speaker for December 2012 general meeting, Mary Sisock, "Ties to the Land Initiative", She works with landowners to help them plan transfer of ownership between family members for family forestry, etc. Karin will let the council know at the November meeting.

Other ideas for speakers: economic development- watershed connection – OSU college of forestry, find some speakers here. King's valley group creating jobs, viability of the region.

9:15 pm, adjourned.